

JOB OPPORTUNITY

Our Mission
"Veterans First"

Veterans Home of California, Yountville

AN EQUAL OPPORTUNITY EMPLOYER – EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THIS STATE. THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

PER MILITARY AND VETERANS CODE, SECTION 80, WHENEVER POSSIBLE, PREFERENCE SHALL BE GIVEN TO VETERANS FOR EMPLOYMENT IN THE DEPARTMENT OF VETERANS AFFAIRS.

CLASSIFICATION: Activity Coordinator (8319)
Half – Time, Permanent
\$1036.00 - \$1259.50

LOCATION: Rehabilitation Services

FINAL FILE: UNTIL FILLED

***NOTE:** Hiring for this vacancy is contingent upon obtaining exemption approval from the current hiring freeze.*

DUTIES & RESPONSIBILITIES:

The predominant duties for this position may be performed with little or no supervision; the predominant duties include, but are not limited to:

- ✓ Plans, implements and conducts a general activity therapy program which meets educational, recreational, spiritual, social and physical needs of ICF and SNF residents.
- ✓ Completes assessments, plans, progress, transfer and annual notes as required using Meditech system.
- ✓ Participates in IDT meetings, weekly staff meetings and training as needed. Request, maintain, organize equipment and supplies.
- ✓ Coordinates with peers, volunteers, teachers, IDT staff, all departments of Home to facilitate events, outings and quality of life experiences for residents.
- ✓ Other duties as related.

WHO MAY APPLY:

Applications will be accepted from individuals with permanent State Service in the class of Activity Coordinator, or working in a class eligible for lateral transfer, reinstatement or list eligibility to this class. Priority consideration will be given to candidates on the SROA list. Applications will be subject to screening and only the most qualified will be interviewed.

HOW TO APPLY:

Candidates should submit a State Application (Std. 678), resume and copy of certificate of attendance in the Activity Coordinator Training Course.

VETERANS HOME OF CA – YOUNTVILLE
HUMAN RESOURCES – TESTING UNIT
110 CALIFORNIA DRIVE
YOUNTVILLE, CA 94599-1414

INQUIRIES:
VOICE: (707) 944-4550
TDD: (707) 944-4560

Release Date: May 27, 2004